

### **City of Montgomery – Administrative Assistant**

The City of Montgomery has an immediate opening for a full time Administrative Assistant for the Police Department. Three (3) years related experience and/or training or equivalent combination of education and experience; experience in the field of law enforcement preferred. Submit resume and letter of interest by email to [shensley@ci.montgomery.tx.us](mailto:shensley@ci.montgomery.tx.us) or mail to: City of Montgomery, Attn: City Secretary Susan Hensley, P.O. Box 708, Montgomery, Texas 77356 or by Fax: (936) 597-6437.