



101 OLD PLANTERSVILLE ROAD, MONTGOMERY, TEXAS 77316

Telephone: (936) 597-6434

Public Works Department

Monthly Report for October 2024

Water

- Completed monthly cutoff list for nonpayment.
- Completed monthly leak notification door hangers.
- Completed monthly meter verification list.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Completed 17 work orders for activate/deactivate service.
- Completed 5 work orders for endpoint maintenance issues.
- Completed 17 work orders for water leaks.
- Completed 12 work orders for miscellaneous water issues.
- Completed 18 work orders for water taps.
- Trimmed and removed limbs around Well #2 GST.
- Repaired leaks on Ruby Bend, Eva, College, Caroline, MLK, Clepper, and FM1097 created by contractors.
- Repaired blowoff damaged by contractor on Eva at Prairie.
- Discussed questions and concerns with residents on Old Plantersville Road, Liberty, Racetrack, College, Villa Lane, Lawson, and Terra Vista Circle.
- Replaced meter box lid on Powell Circle.
- Replaced meter box on College due to vehicle damage.
- Backfilled hole at blowoff in front of Hodge Podge Lodge. Installed new street grade meter box.
- Replaced 2-meter boxes on Peninsula Point.
- Moved meter for builder on Peninsula Point and Little Dog.
- Raised meter box and replaced damaged lid on Dina Lane.

Wastewater

- Completed 15 work orders for sewer taps.
- Completed 1 work order for sewer-stop up.
- Assisted business owner with sewer issue due to rain inside complex.
- Removed the 2" extension rings and regouted manhole lid on Little Dog.
- Moved sewer tap on Peninsula Point.
- Repaired sewer leak on MLK and Liberty.
- Removed manhole ring on Eva.
- Removed grease clump from flow line in manhole near FM149 and Flagship.
- Removed temporary 2" bypass at Lift Station #14 on Peninsula Point.

PUBLIC WORKS

FIRST RESPONDER

Streets/Drainage/ROW

- Completed 9 work orders for Street ROW – Ditch/Drainage.
- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary.
- Completed items for weed patrol.
- Replaced damaged 30 MPH sign on Buffalo Springs Dr.
- Replaced 30 mph sign and pole across from Waterstone.
- Re-installed stop sign at FM1097 and Buffalo Springs.
- Remove rip rap, fill in with dirt and sod on Berkley.
- Replace existing culvert with new 18” RCP on Simonton.
- Created trench for drainage on MLK.
- As requested by resident, reviewed ROW on MLK, Baja, Community Center Drive for overgrowth and additional maintenance.
- Installed new light pole next to Community Center stage.
- Cut back brush obstructing the view for vehicles leaving the bus barn on FM149.
- Flail mowed around fire hydrant on Hwy 105.
- Replaced stop sign pole on Houston at Caroline.
- Fill in pothole in the Lincoln Elementary car rider line on MLK.

Building/Facility/Vehicle/Equipment Maintenance

- Conducted weekly Safety Inspection Reports.
- Completed monthly light bulb check at all facilities.
- Delivered cases of water to City Hall as requested.
- Completed weekly cleaning of Community Center.
- Completed weekly pre-trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 10 work orders for general-City Hall maintenance.
- Changed all AC filters at all facilities.
- Watered plants along north wall of Community Center.
- Assembled new chairs for the Event Coordinator, and administration at City Hall.
- Repaired cabinet door for Utility Billing office.
- Cleaned out administration kitchen sink trap.
- Ran coaxial cable from gate to the PW office.
- Oil and filter change on PW2001.
- Annual state Inspection on PW1701.
- Replaced battery on PW1801.
- Mowed and weeded along bypass bump on FM 1097.
- Repaired toilet at PW shop.

Parks/Recreation

- Posted all park reservation notices.
- Completed 32 work orders for maintenance-parks issues.
- M/W/F cleaning of all restrooms and grounds.
- Fernland docents reported 752 visitors and provided 70 tours for the month.
- Repaired toilet in Women’s restroom at Cedar Brake Park.
- Trimmed and removed low limbs at parks.
- Replaced furniture following removal of holiday decorations at Fernland Historical Park.
- Rehung curtains in the Arnold Simonton House bedroom and re-attached the handle to a drawer on the office desk. Replaced a piece of molding from the front porch of the Hulon House. Hung mirror in the Hulon House living room.
- Pressure washed pergola at Memory Park.
- Delivered and retrieved trailer to Memory Park for Lake Conroe Rotary Club workday.
- Repaired irrigation system leak at Memory Park including flow sensor.



- Backfilled irrigation line near Memory Park stairs and pond.

General

- Attended weekly Leadership Team meetings.
- Completed 7 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended bi-weekly conference calls with utility operator and engineer.
- Assisted Kristen M. with Movie Night preparation, showing, and cleanup.
- Distributed and removed barricades, cleanup following PD's Faith and Blue event.
- Delivered and retrieved barricades and pedestrian signs for weekly Sip N Stroll.
- Displayed and removed quilts, barricades, and pedestrian signs for Quilt Walk.
- Delivered and removed barricades and pedestrian signs for Trick or Treat.
- Delivered and retrieved chairs for the Historical Society Award Ceremony.
- Treated city first responders to Chili at PW yard for First Responders Day.
- Removed dead possum on Abner Lane.
- Attended weekly SH105 Coordination meetings.
- Attended Trick or Treat Meeting.
- Participated in Into & Website Review – EFM & City of Montgomery PW meeting.
- Gave tour of city facilities for Event Coordinator.

